

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

APPROVED Minutes for the Meeting held on Friday, November 1, 2024

Opening Procedures

- A. Call to Order:** The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Regina Carver at 1:30pm.

B. Roll Call	Present	Absent
<u>Board Members</u>		
Jeanne Adams	<u> x </u>	<u> </u>
Regina Carver	<u> x </u>	<u> </u>
Talya Drescher	<u> x </u>	<u> </u>
Ernesto Guerrero	<u> x </u>	<u> </u>
Veronica Rauschenberger	<u> </u>	<u> x </u>
Celina Zacarias	<u> x </u>	<u> </u>
<u>Administration</u>		
Charmon Evans	<u> x </u>	<u> </u>
Echo Reves	<u> x </u>	<u> </u>
Veronica Solorzano	<u> x </u>	<u> </u>

- C. Adoption of the Agenda**

Moved by *Ernesto Guerrero* **Seconded by** *Jeanne Adams*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Ernesto Guerrero	x			
Veronica Rauschenberger				x
Celina Zacarias	x			

- D. Pledge of Allegiance-** Led by Charmon Evans

- E. Public Comments**
None

F. Directors' Reports

Charmon-We have come back from Fall Break refreshed. We held a Halloween parade that was incredible, a lot of students were dressed in costumes TK-through eighth grade. Tonight is the La Cosecha, formally the Harvest Festival, our fundraiser for PTSA. Welcome back Echo, you were missed.

Veronica- The band will be playing at La Cosecha tonight, also dance groups, and the silent auction. PTSA is hoping to profit ten thousand dollars. Our sports teams, basketball, undefeated volleyball and flag football is going strong.

Echo-We are finishing data chats with the teachers. We will then match kids with interventions if needed.

G. Board Reports, Correspondence, and Communication

None

H. Advisory and Auxiliary Reports-Nothing to report

1. **School Site Council**-We held our first meeting. All positions have been seated. The first meeting is explaining the responsibilities of the SSC.
2. **ELAC**-Will continue when Echo returns.
3. **Parent, Teacher, Student Association**- The current board is strong and organized. Tonight is La Cosecha, formally the fall festival. They have done an excellent job reaching out to our school community.

SUSPEND OPEN SESSION; 1:42p.m.

II. CLOSED SESSION

**A. Topic/Agenda Item: Litigation: Conference with Legal Counsel:
Existing Litigation Case {Government Code Section 54956.9(d)(1)}**

Name of case: G.R.Q. v. UPCS. Superior Court Case No. 2024CUPP024902

Board President, Veronica Rauschenberger stated that there is nothing to report.

**B. Topic/Agenda Item: Anticipated Litigation: Conference with Legal Counsel:
One Case-Goal Setting – Title: Executive Director (Government Code Section 54956.9 (d)(2))**

Board President, Veronica Rauschenberger stated that there is nothing to report.

RECONVENE FROM CLOSES SESSION AND REPORT OUT ANY DECISIONS MADE: 2:06

II. Regular Session

A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes from the Regular Board Meeting, August 23, 2024**
2. **Minutes from the Regular Board Meeting, September 27, 2024**
3. **Minutes from the Special Board Meeting, October 17, 2024**
4. **Purchases to Ratify, September**

Moved by *Jeanne Adams* **Seconded by** *Celina Zacarias*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Celina Zacarias	x			

B. Items for Action, Discussion and or Information

1. **Topic/Agenda Item: Review and Approval of the September Financials for UPCS**

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the September Financials for UPCS.

Lisa B presented the financials, stated that we received our lieu of property taxes have been received by pleasant valley. A brief discussion followed.

Moved by *Celina Zacarias* **Seconded by** *Veronica Rauschenberger*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Celina Zacarias	x			

2. **Topic/Agenda Item: Review and approval of the seating of the Administrative Review Committee members**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the seating of the Administrative Review Committee. Charmon asked the board for volunteers to form the committee. New committee members to the Administrative Review Committee, Veronica Rauschenberger, Jeanne Adams and Regina Carver.

Moved by *Celina Zacarias* **Seconded by** *Ernesto Guerrero*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Celina Zacarias	x			

3. **Topic/Agenda Item:** Review and Approval of Policy #901 Roles and Responsibilities Relating to Governance

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of Policy #901 Roles and Responsibilities Relating to Governance. Janelle Ruley, Attorney at Law, Young, Minney & Corr was present to go over the governance policies. A lengthy discussion followed. Ernesto motion to approve Policy #901 with the following corrections, #28 under The Board of Directors' primary roles include, delete or Administrative Law Judge. Change all SAC to reflect SSC. Lastly, we no longer have a Single School Plan, it has been replaced with the LCAP.

Moved by *Ernesto Guerrero* **Seconded by** *Jeanne Adams*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Celina Zacarias	x			

4. **Topic/Agenda Item: Review and Approval of Revision to Policy #902 Code of Ethics for Board Members**
Personnel Involved: Charmon Evans
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of revision to Policy #902 Code of Ethics for Board Members. A brief discussion followed.

Moved by *Celina Zacarias* **Seconded by** *Veronica Rauschenberger*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Celina Zacarias	x			

5. **Topic/Agenda Item: Review and Approval of Revision Policy #904 Regular and Special Board Meetings**
Personnel Involved: Charmon Evans
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of revision to Policy #904 Regular and Special Board Meetings. One changes all chairman, need to be changed to chair. Special Meetings must be called by Chair and Board majority of other board members.

Moved by *Ernesto Guerrero* **Seconded by** *Veronica Rauschenberger*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Celina Zacarias	x			

6. **Topic/Agenda Item: Review and Approval of Policy #905 Board Meeting Agendas and Supporting Information**
Personnel Involved: Charmon Evans
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of revision to Policy #905 Board Meeting Agendas and Supporting Information. One change all chairman, need to be changed to chair.

Moved by Jeanne Adams Seconded by Talya Drescher

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Celina Zacarias	x			

7. **Topic/Agenda Item: Review of Policy #903 Conflict of Interest**
Personnel Involved: Charmon Evans
Charmon stated that we just approved this policy in August.
8. **Topic/Agenda Item: Review of Bylaws of the University Preparation School at CSU Channel Islands**
Personnel Involved: Charmon Evans
The board, along with Janelle went over the bylaws.

III. Board of Directors Announcements/Remarks

Ernesto stated that he would like the redline and final policies in the board packets at the meetings. A big thank you to Janelle for coming to our meeting.

IV. Future Agenda Items: Next Meeting, November 22, 2024, 1:30-4:00pm, in the UPCS Library

V. Adjournment: 3:00

2. **Topic/Agenda Item: Review and approval of the Classified Salary Schedule II, Speech Language Pathology Assistant**
Personnel Involved: Charmon Evans
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the Classified Salary Schedule II, Speech Language Pathology Assistant. Charmon stated we needed to hire an assistant; the caseload was too big for one person. A brief discussion followed.

Moved by *Ernesto Guerrero* **Seconded by** *Christina Gonzalez-Ornelas*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			
Celina Zacarias				x

3. **Topic/Agenda Item: Establish the 2024-2025 Audit/Fiscal Committee, and Nominating Committee for UPCS**
Personnel Involved: Charmon Evans
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the convening of 2024-2025 Audit/Fiscal Committee and Nominating Committee for UPCS. Charmon asked for volunteers. The Audit/Fiscal Committee, Christina Gonzalez-Ornelas and Regina Carver, Nominating Committee, Jeanne Adams and Ernesto Guerrero

Moved by *Talya Drescher* **Seconded by** *Christina Gonzalez-Ornelas*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero	x			
Veronica Rauschenberger	x			

Celina Zacarias				X
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4. **Topic/Agenda Item: Review and Approval of Revision to #601 Independent Study Policy**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of revision to #601 Independent Study Policy. Charmon stated that legal has updated the policy due to a law change. A brief discussion followed.

Moved by Ernesto Guerrero Seconded by Christina Gonzalez-Ornelas

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	X			
Regina Carver	X			
Talya Drescher	X			
Christina Gonzalez-Ornelas	X			
Ernesto Guerrero	X			
Veronica Rauschenberger	X			
Celina Zacarias				X

5.

Topic/Agenda Item: Review and Approval of Revision to #602

Field Trips and Excursions Policy

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of revision to #602 Field Trips and Excursions Policy. This was sent to legal, had not been reviewed for a while. A brief discussion followed.

Moved by Jeanne Adams Seconded by Ernesto Guerrero

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Regina Carver				

Talya Drescher				
Christina Gonzalez-Ornelas				
Ernesto Guerrero				
Veronica Rauschenberger				
Celina Zacarias				

6. Topic/Agenda Item: Update to priority one Local Indicators, 2022-2023 Teaching Annual Measurable Outcomes, TAMO

Personnel Involved: Charmon Evans

Charmon explained that this is last year's data. The state is far behind. A lengthy discussion followed the presentation.

7. Topic/Agenda Item: Prop. 28 Waiver for UPCS

Personnel Involved: Charmon Evans

We have submitted the waiver application.

III. Directors Announcements/Remarks-Jeanne provided a flyer to a new play at the Rubicon.

IV. Future Agenda Items: Next Meeting, November 1, 2024, 1:30-4:00pm

1. Governance work

2. Bylaws

3. Charter School attorney present

V. Adjournment: 4:10 p.m.

